

County Office and Department Reports



11512 Courthouse Road, Suite 101
Lunenburg, Virginia 23952

Telephone
(434) 696-2516
Fax
(434) 696-4023

**COMMISSIONER OF THE REVENUE
COUNTY OF LUNENBURG**

Elizabeth Y. "Liz" Hamlett
Master Commissioner

November 30, 2018

Office of the County Administrator
Attn: Tracy Gee
11413 Courthouse Road
Lunenburg, VA 23952

Dear Mrs. Gee:

In November 2018, Arrowhead Gun Club, Inc. informed my office that they are a 501 (C)(3). After review of their Articles of Incorporation, I determined that the real estate parcels owned by Arrowhead Gun Club, Inc. are exempt from taxation. The application for non-profit status was approved by the IRS in 1997. However, the Code of Virginia only permits correction of erroneously assessed taxes for the current and previous three years (§58.1-3980). Furthermore, §58.1-3918, states that "...Interest at the same rate shall also be applied and paid to the taxpayer on overpayments due to erroneously assessed taxes to be paid to the taxpayer..."

Therefore, I respectfully request a refund for the principle amount of \$6,614.09 and interest of \$1,396.75, a total of \$8,010.84, to be issued to Arrowhead Gun Club, Inc., pending approval by the Board of Supervisors.

The refund check for **\$8,010.84** should be mailed to:
Arrowhead Gun Club, Inc.
PO Box 25
Chase City, VA 23924

Thank you for your assistance. Please contact me if you have any questions.

Sincerely,

Liz Hamlett
Master Commissioner of the Revenue

CC: Lunenburg County Board of Supervisors

A. TOWNSEND, JR.
SHERIFF



DJ PENLAND
MAJOR

Lunenburg County Sheriff's Office

160 Courthouse Square
Lunenburg, VA 23952
Ph: (434) 696-4452
Fax: (434) 696-2531

RECEIVED
NOV 08 2018

BY: _____

November 8, 2018

Office of the County Administrator
Attn: Tracy Gee
11413 Courthouse Road
Lunenburg VA 23952

RE: Donation

Dear Tracy:

Please find attached a check from Karobway Discount Furniture in the amount of \$25.00 made payable to the Lunenburg Sheriff's Office. This is a donation from a promotion the store had and is explained in the attached letter. Our office would like this donation put in the uniform line item (4-100-031200-6011).

Thank you,

A handwritten signature in black ink that reads 'Tanya Marshall'.

Tanya Marshall
Administrative Assistant

Respectfully,
A handwritten signature in black ink that reads 'Robert W. Smith'.
Robert W. Smith
Owner

A. TOWNSEND, JR.
SHERIFF



DJ PENLAND
MAJOR

Lunenburg County Sheriff's Office

160 Courthouse Square
Lunenburg, VA 23952
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Thank you,

A handwritten signature in blue ink that reads 'Tanya Marshall'.

Tanya Marshall
Administrative Assistant



1423 N. Mecklenburg Ave.
South Hill, VA 23970
(434) 447-4200

www.karobway.com

Dear Lunenburg County Sheriffs Office,

Here at Karobway we take pride in our community and enjoy being able to give back to it. We also believe in helping our community grow and that is why we encourage shopping local whenever possible.

Several years ago, we came up with a promotion that runs from Memorial Day through July 4th to help raise money for our first responders, whether it be fire, rescue or police. During this promotion, every recliner or mattress set sold, Karobway gives \$25 in the customers name to the organization of their choice. The customer also can make an additional donation and by doing so can spin our discount wheel for an additional percent off.

We are pleased to let you know that your organization was chosen for our customer's donation to be given to you. Karobway Furniture along with our amazing customers gave back to our community over \$4000.00 this year. We hope that in continuing this promotion each year, that total will continue to increase and that you and our community will benefit from this.

We would also like to take this opportunity to sincerely thank you for selflessly putting yourselves in harms way each day to keep our community safe, secure and one of the best ever.

Our customer Akhnaton Bay chose your organization.

Respectfully,

Robert W. Smith
Owner

Landfill Liaison Report
December 6, 2018
November 2018 Report

CFS Landfill:

1. The constant rain events continue to hinder the day to day operations. They continue to wash tires and use the water truck to keep Old Mansion Road passable.
2. They have used many loads of gravel to keep the landfill roads so the haulers can move in and out in a timely fashion.
3. Baker Construction is in the last phase of construction for the new cell. The plan is to complete the cell construction over the next couple of weeks to be ready to open on time.
4. DEQ inspector, Doug Masini was at the Lunenburg County Landfill on November 26, 2018. He was there for his quarterly inspection.

Citizen Complaints:

1. Mrs. Gee, County Administrator was contacted on November 26, 2018 via Facebook with a complaint from a couple of families near the landfill having flat tires. After speaking with the parties involved it was confirmed that someone hauling roof shingles lost some of its load in and along Old Mansion Road near these residences. I was told that whoever dropped them came back and cleaned them up preventing me from finding any sign of the shingles. This being the case I doubt any of the nails were picked up. It was later confirmed by the family with the alleged three flat tires that roofing nails were taken out of each tire.
2. I received a complaint on November 28, 2018 of trash falling out of the back of a CFS compactor can. The complaint was investigated and confirmed. I had the landfill manager put a crew on the road and the trash was removed. The driver had failed to apply the cover properly to secure the trash.

Comments:

1. The working face area continues to improve with the extra equipment and more experienced staff.

Convenience Sites:

1. One of the compactors at Rocky Mill has a control issue. Bill Gary has been called in to investigate the issue.

Citizen Complaints:

1. Members of the Dundas Ruritan Club requested to have gravel put around the Potts Spring Site. They also discussed the possibility of removing the site permanently.

Comments:

1. None

New Fiscal Year-

July 2018 County Trash 544.07 tons- average 25.90 tons daily
 Non-county Trash 5954.35 tons- average 283.54 tons daily
 Non-deplete Trash 15.01 tons
 Recycling 2.32 tons
 Number of trucks average per day -30

August 2018 County Trash 530.71 tons- average 23.07 tons daily
 Non-county Trash 7909.41 tons- average 343.89 tons daily
 Non-deplete Trash 0 tons
 Recycling 3.93 tons
 Number of trucks average per day -39.5

September 2018 County Trash 460.19 tons- average 24.22 tons daily
 Non-county Trash 8720.88 tons- average 415.28 tons daily
 Non-deplete Trash 0 tons
 Recycling 5.32 tons
 Number of trucks average per day -39.3

October 2018 County Trash 631.76 tons- average 27.46 tons daily
 Non-county Trash 15,510.78 tons- average 674.38 tons daily
 Non-deplete Trash 0 tons
 Recycling 1.34 tons
 Number of trucks average per day -52.6

November 2018 County Trash 575.86 tons- average 27.42 tons daily
 Non-county Trash 15,999.61 tons- average 761.88 tons daily
 Non-deplete Trash 0 tons
 Recycling 1.37 tons
 Number of trucks average per day -58.1

PAYMENTS

July 2018 Payment	\$ 5,954.35	\$ 4,583.33	\$ 10,537.68
Received August 31, 2018			
August 2018 Payment	\$ 8,189.24	\$ 4,583.33	\$ 12,772.57
Received October 11, 2018			
September 2018 Payment	\$ 8,797.20	\$ 4,583.33	\$ 13,380.53
Received November 15, 2018			
October 2018 Payment	\$ 15,852.02	\$ 4,583.33	\$ 20,435.35
Received November 26, 2018			

Host Fee Year

January 2018 County Trash 409.74 tons- average 20.48 tons daily
 Non-county Trash 4801.9 tons- average 240.09.75 tons daily
 Non-deplete Trash 3.59 tons
 Recycling 0 tons
 Number of trucks 30 average per day

February 2018 County Trash 456.54 tons- average 22.83 tons daily
 Non-county Trash 5181.31 tons- average 259.07 tons daily
 Non-deplete Trash 0 tons
 Recycling 0 tons
 Number of trucks 24.5 average per day

March 2018 County Trash 494.81 tons- average 22.49 tons daily
 Non-county Trash 4683.84 tons- average 212.90 tons daily
 Non-deplete Trash 0 tons
 Recycling 0.25 tons
 Number of trucks 23 average per day

April 2018 County Trash 510.47 tons- average 24.31 tons daily
 Non-county Trash 4205.14 tons- average 200.24 tons daily
 Non-deplete Trash 0 tons
 Recycling 14.75 tons
 Number of trucks 23 average per day

May 2018 County Trash 469.79 tons- average 21.35 tons daily
 Non-county Trash 4437.14 tons- average 201.69 tons daily
 Non-deplete Trash 0 tons
 Recycling 0 tons
 Number of trucks 23 average per day

June 2018 County Trash 541.71 tons- average 25.80 tons daily
 Non-county Trash 5118 tons- average 243.71 tons daily
 Non-deplete Trash 0 tons
 Recycling 0 tons
 Number of trucks 28 average per day

PAYMENTS

January 2018 Payment \$ 4,748.54
 Received March 8, 2018

February 2018 Payment \$ 5,215.85
 Received April 11, 2018

March 2018 Payment \$ 4,683.84
 Received July 23, 2018

April 2018 Payment \$ 4,205.14
 Received July 23, 2018

May 2018 Payment \$ 4,437.14
 Received July 23, 2018

June 2018 Payment \$ 5,202.21
 Received July 31, 2018

July 2018 Payment \$ 4,583.33 \$ 9,331.87
 Received August 31, 2018
 August 2018 Payment \$ 4,583.33 \$ 9,799.18
 Received October 11, 2018
 September 2018 Payment \$ 4,583.33 \$ 9,267.17
 Received November 15, 2018
 October 2018 Payment \$ 4,583.33 \$ 8,788.47
 Received November 30, 2018
 November 2018 Payment \$ 4,583.33 \$ 9,020.47
 Received December 15, 2018
 December 2018 Payment \$ 4,583.33 \$ 9,785.54
 Received January 31, 2019

BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN
Election District 4

Frank W. Bacon, VICE-CHAIRMAN
Election District 3

T. Wayne Hoover
Election District 1

Mike Hankins
Election District 2

Edward Pennington
Election District 5

Alvester L. Edmonds
Election District 6

Robert G. Zava
Election District 7



Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

Animal Control Report to the Board of Supervisors

Date: 12-3-18

The following activities were conducted by Animal Control during the month of November 2018:

<u>7</u> Stray Cat(s) Picked Up	\$ <u>40⁰⁰</u>	Surrender Fees
<u>16</u> Stray Dog(s) Picked Up	\$ <u>150⁰⁰</u>	Impoundment Fees
<u>1</u> Injured or Ill Cat(s)	\$ <u>45⁰⁰</u>	Adoption Fees
<u>2</u> Injured or Ill Dog(s)		
<u>16</u> Cat Calls Dispatched	\$ <u>235⁰⁰</u>	Total Fees Collected
<u>67</u> Dog Calls Dispatched		
_____ Cats, Surrendered by Owner		
<u>9</u> Dogs, Surrendered by Owner		
_____ Cat Bite		
_____ Dog Bite		
<u>1</u> Cat(s) Euthanized	<u>11</u> Dog(s) Transferred to SPCA	
<u>1</u> Dog(s) Euthanized	<u>1</u> Cat(s) Transferred to SPCA	
<u>15</u> Cat Trap(s) Set	<u>4</u> Wildlife Calls	
<u>4</u> Dog Trap(s) Set		
_____ Summons Issued		
_____ Animal(s) Released to ACO		
_____ Expired at Shelter and/or DOA		
<u>127</u> Telephone Calls for Animal Issues		
<u>15</u> Check License		
_____ Lost Cat(s) – Incoming Calls		
<u>13</u> Lost Dog(s) – Incoming Calls		
_____ Cat(s) Returned to Owner		
<u>6</u> Dog(s) Returned to Owner		
_____ Quarantine		
<u>2</u> Adoption—Dogs		
<u>2</u> Adoption—Cats	<u>35</u> Total Number of Animals Handled	

D. Ray Elliott
D. Ray Elliott
Animal Control Officer

Next Gen 9-1-1 Migration Proposal and Deployment

** See October's packet*

FY2018 Financial Audit Presentation

Taylor Stover of Robinson Farmer Cox Associates will present the audit. Electronic copies have been e-mailed. Hard copies will be available at the meeting.

- A) Southside Soil & Water Conservation – Buck Tharpe**
- B) Piedmont Court Services - Annual Report**

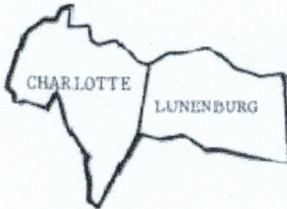
Southside Soil and Water Conservation District

Annual Report 2017-2018



District Meetings are held every 2nd Wednesday of the month at 3:00pm at the Charlotte County School Board Conference Room, Charlotte Court House. Please call 434-542-5405 to confirm that meetings have not been canceled or meeting place has been changed.

SERVING:



2017-2018 SSWCD BOARD OF DIRECTORS

CHAIRMAN

Buck Tharpe Lunenburg (elected)

VICE-CHAIRMAN

Eugene Wells, Charlotte (elected)

TREASURER/SECRETARY

Julie Hamlett

DIRECTORS

Davey Ferrell, Charlotte (elected)

Mark Palmer, Lunenburg (elected)

Catherine Garnett, Charlotte
(at large apt.)

Robert L. Jones, Charlotte
Extension Agent

ASSOCIATE DIRECTORS:
Lindy Tucker, Lunenburg
(Extension Agent)

Cornell Goldman, Charlotte

Paul Poindexter, Charlotte

SOUTHSIDE SWCD STAFF
Julie Hamlett, Office Manager

Tricia Mays, Conservation
Specialist

Sara Pittard, Program Support
Technician

About Us

Southside Soil and Water Conservation District was formed in 1939, originally consisting of five counties: Charlotte, Lunenburg, Halifax, Mecklenburg, and Brunswick. Currently, Southside SWCD serves the counties of Charlotte and Lunenburg. Charlotte County is mostly in the Roanoke River Basin, with a narrow strip on the eastern side of the county in the Chowan Basin. The principle drainages for Charlotte County are Cub Creek, Roanoke Creek, and the Roanoke River. Lunenburg County is located within the Chowan River Basin, with its principle drainages of the Meherrin River and the Nottoway River.

The District strives to promote conservation of natural resources throughout the community through education and conservation programs. Many conservation practices and education programs are being utilized within the District, but more can be accomplished. The District works with the public to increase awareness of soil and water protection and conservation. Assistance through partnerships with NRCS, DOF, County Extension and FSA, progress is being made every day.

All policies, activities, and practices are determined through the Southside SWCD Board of Directors. Four of the six directors on the board are elected, two are appointed and there are currently three associate directors. Three directors are residents of Lunenburg County, while all other directors are residents of Charlotte County.

The Southside SWCD is a rural, agricultural district, mainly composed of small farms and wooded areas. Approximately 20% of the total land area is used for crops or hay. The main cash crops in both counties are: tobacco, beef, timber and dairy. Corn, soybeans and other small grains are also grown. About 65% of the area is mixed hardwood and pine forests.

Mission

The mission is to provide local leadership and citizen engagement in the conservation of natural resources by offering educational, technical and financial assistance through networking and partnerships.

Vision

Our goal is to educate the public by providing resources to improve the environment and promote agriculture and commerce. Through cooperative efforts, citizens and businesses will become good stewards of natural resources.

Strategic Plan

Southside SWCD updated its Strategic Plan that maps out what the District wants to accomplish over the next five years. A committee was assigned to complete this task by devising a survey that covers all of the District's program. The survey was sent out to 100 random producers, landowners, educators and agency partners. The return rate for the surveys was 33%, up 8% from the last time a strategic plan survey was issued. The committee reviewed all of the returned surveys and compiled the data. The plan was adopted in June 2015 and will be in effect from July 1, 2015 to June 30, 2019. The Board of Directors review the strategic plan at least once every year.

All programs and services of the Southside Soil and Water Conservation District are offered on a non discriminatory basis without regard to race, color national origin, religion, sex, marital status, political beliefs or disability.

Equipment Rental

Southside SWCD rents three No-Till Seeders/Drills to local landowners. Two of the drills are housed at the District Office in Charlotte Court House and one in Lunenburg Co. at Hank's Store. The drills currently owned by Southside SWCD are: John Deere 10 foot drill, Haybuster 10 foot drill and Haybuster 7 foot drill. Scheduling of drills is done on a first-come first-serve basis. Drills can be used to plant various crops including small grains, soybeans, and pasture grasses. For the year July 1, 2017 – June 30, 2018 the total combined acreage logged on all the drills was 1,615. For No-Till Drill Rental contact Southside SWCD at 434-542-5405 for an appointment or information.



Clean Water Farm Awards



Tom Mariannino pictured above

Leaders in conservation are annually awarded the Clean Water Farm Award. For being commendable stewards of conservation practices on the farm on the District level, Southside SWCD recognized the Ferrell Family Farm from Charlotte County for the Roanoke River Basin and Tom and Josephine Mariannino, Sunnyfield Farm, from Lunenburg County, for the Chowan River Basin. District winners then compete with other producers within their watersheds for the Grand Basin Award that is given annually by the Virginia Department of Conservation and Recreation. Grand Basin Winners are selected on merit of the diversity of best management practices that are used on the farm and the impact of its local community.

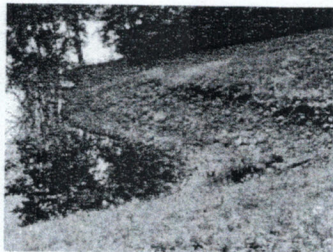
The 2017 Grand Basin Awards were presented at the Virginia Association of Soil and Water Conservation District Annual Meeting in Portsmouth VA. Southside SWCD was thrilled that the Ferrell Family was selected to receive the Grand Basin Award for the Roanoke River Basin. Timmy Ferrell was in attendance at the VASWCD Annual Meeting Awards Luncheon with directors from Southside SWCD to receive the Grand Basin Award. Southside SWCD congratulations to these wonderful farmers for their hard work and commitment to conserving natural resources.



Timmy Ferrell pictured center receiving award

Watershed Dams

Southside SWCD is responsible for operation and maintenance of 12 watershed dams in Charlotte County. These dams provide flood control throughout the Roanoke Creek watershed, protecting primary and secondary roads from flooding during heavy rain events. The District works with local emergency services and landowners to monitor the dams. There were several significant storm events throughout the year in Charlotte County that had District staff on patrol. At times, the water levels rose 10 feet above normal pool stage. Luckily, none of the emergency spillways were charged in any of these events. The District repaired a collapse of a filter drain trench and replace the rip rap around the plunge pool at Roanoke Creek Dam 6A (Dixon Lake). The staff continues to monitor and clean out debris from beaver activity, sometimes with the assistance of the emergency contractor.



Flooding at Scott Lake



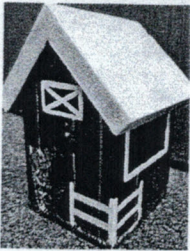
Rip-rap at Dixon Lake

Southside SWCD Hires New Employee

Southside SWCD welcomes a new full-time employee! Sara Pittard joined the Southside SWCD staff on March 5, 2018 as a Program Support Technician. Sara will be assisting the other staff members with technical projects and educational programs as well as serving in the capacity of outreach personnel. She has created a Southside SWCD Facebook page, written numerous articles for the area papers and has created beautifully painted habitat houses for the Education Project program.



Habitat Houses for Education



Southside Soil and Water Conservation District has been selling butterfly, bird and bat houses to raise money for our education program to continue educating and raising environmental awareness in the classrooms and throughout the communities of Charlotte and Lunenburg County. Southside SWCD has been selling the habitat houses at the local farmers market in Drakes Branch, Va on Fridays and also through social media using Facebook and in the local newspapers.



2017 Poster Contest

Southside SWCD sponsors a NACD poster contest each fall. This year, there were numerous posters received in 4 different age groups. The winners were:

- K-1: Chloe Murray- 1st place
- 2-3: Callie Mays- 1st place, Camari Stovall- 2nd place
- 4-6: Clarissa Murray- 1st place, Michelle Campbell- 2nd place
- 10-12: Heather Seitzinger- 1st place



Educational Programs

Southside SWCD stays very busy during the year participating in many educational outreach programs. Stream monitoring is conducted twice a year in Drakes Branch in streams that flow to Twitty's Creek with the Ecology students at Randolph-Henry High School. An annual 5th grade field day is conducted in the fall for all of the students enrolled in the area Elementary Schools. In-school programs involving soils, habitats, rocks/weathering and water quality are held for 2nd, 3rd, 4th and 5th grades in both Charlotte and Lunenburg County schools. After school programs are held for the Eureka Elementary School Ecology Club, the TAG program and 21st century program. The summer of 2017 was very busy for the staff due to conducting a multitude of programs for the S.T.E.M. program for students in the 6th, 7th, 8th and 9th grades. In addition to doing educational programs for Charlotte and Lunenburg Counties, Southside SWCD has done programs for the Clarksville Elementary 4th grade classes and the Halifax County 6th grade classes. In June, a week-long Watershed Adventure Camp is held for 4th and 5th grade students that reside in Charlotte, Lunenburg, Halifax, Brunswick and Mecklenburg Counties. Southside SWCD, Halifax SWCD and Lake Country SWCD sponsor the program with instructional assistance from various agencies throughout Virginia. The program in June 2018 was held at Staunton River Battlefield State Park in Clover, VA. Students enjoyed learning about forestry, soils, water quality, recycling, pollination, and pollution. Hands-on activities are an integral facet of the program to help teach the students about the environment and conservation. The students also enjoyed a tour to the Dominion Energy Plant in Clover, traveled to the archeological dig site and enjoyed a program given by Mike Roberts at the Ward Burton Foundation and wildlife preserve. The students were given a tour of historical Mulberry Plantation and grounds in Randolph, VA. The week was capped off by being a part of the grand re-opening of the Staunton River Battlefield Visitor's Center and met with the Director of the Department of Conservation and Recreation, Clyde Cristman. A total of 12 students enjoyed the week.



Virginia Agriculture Cost-Share Program



The Virginia Agriculture Best Management Practice Cost-share Program (VACS) is administered by the Virginia Department of Conservation and Recreation (DCR) through local Soil and Water Conservation Districts to improve water quality in surface waters across the Commonwealth of Virginia. The VACS BMP program encourages voluntary installation of agricultural BMP's by offering cost-share assistance for implementation to producers. These BMP's vary from cover crops to stream exclusion that will increase water quality, soil health and overall production. In

fiscal year 2018, Southside SWCD allocated \$127,099.76 to assist producers on 882 acres in Charlotte and Lunenburg Counties. The District has 19 SL-6 practices, totaling \$752,517.70, requested for future funding.

Erosion and Sediment Control

Southside SWCD provides plan review for Erosion and Sediment Control Programs in both Charlotte and Lunenburg Counties. During the past year, the District has approved eight plans, that includes Red Hill Education Center, two Dollar General sites, a plan for Kenbridge Baptist Church and two borrow sites. Southside SWCD works cooperatively with both counties and the Virginia Department of Environmental Quality for providing proper erosion and sediment control within the District.

2018 Scholarship Winners

Southside SWCD awarded the Joe and Helen Vaden Educational Scholarship to Ben Whitlow of Phenix, VA and Eli Hall of Victoria, VA. Both students were awarded \$500.00 to offset cost of books and supplies for upcoming school year.

Whitlow is enrolled at Liberty University for the fall of 2018 to obtain his BS degree in Economics. His plans are to return to Charlotte County after his education endeavor is finished to work with farmers. Eli is enrolled at Virginia Tech for the fall of 2018. His plans are to major in Animal and Poultry Science and then further his education to become a Veterinarian.

The Commonwealth of Virginia supports the Southside Soil and Water Conservation District through financial and administrative assistance provided by the Virginia Soil and Water Conservation Board and the Department of Conservation and Recreation.

Contact Information

Southside SWCD

Tel: 8:00-4:30, Monday- Friday at 434-542-5405

Fax: 434-542-5823

Mailing Address: 250 LeGrande Ave., Suite F
Charlotte Court House, VA 23923



SERVING:





RENEE TRENT MAXEY
Director

Office of Criminal Justice Services
1012-G West Third Street Farmville, Virginia 23901

(434) 392-8161
Fax (434) 392-7503

Ms. Tracy Gee
Lunenburg County Administrator
11409 Courthouse Rd.
Lunenburg, VA 23952

Dear Ms. Gee:

We are proud to present the FY2017-2018 **Annual Report** for the Piedmont Court Services local probation agency. The agency's success reported in the enclosed document reflects well on the agency's purpose and operations. Significant, we believe, are the tremendous savings of taxpayer dollars which result from the placement of appropriate adult non-violent offenders in this program. These savings are defined on page 35 and exemplify the vast cost-effectiveness and efficiency of utilizing the services of Piedmont Court Services. Notable, too, is that Piedmont Court Services collected \$8,291.36 in restitution and that 15,940 hours of community service were performed by the offenders in FY2017-2018. Due to 2018 legislative changes, local probation agencies, henceforth, will monitor restitution payments but will not collect the restitution. **Seventy-three percent (73%) of all offenders exiting this program in FY2017-2018 successfully completed all of the court-ordered and program obligations.**

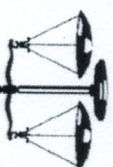
Your continued support of the Comprehensive Community Corrections Act (CCCA) and of Piedmont Court Services to render these services to the Circuit, General District and Juvenile and Domestic Relations Courts will ensure the ongoing success of this local probation supervision agency, a quality alternative sentencing option.

We appreciate your working with us, and look forward to your advice and counsel, in order that we may enhance our services to the courts and the communities of Amelia, Appomattox, Buckingham, Charlotte, Cumberland, Lunenburg, Nottoway, Powhatan and Prince Edward.

Sincerely,

Renee Trent Maxey
Director

Enclosure



Piedmont Court Services provides local probation supervision of adult misdemeanant and felon offenders for offenses such as the following:

- Class 1 & 2 misdemeanors
- Per DCJS (5/12), Class 3, 4 misdemeanors
- Possession of Marijuana
- Possession of Drug Paraphernalia
- Underage Possession of Alcohol
- Petit Larceny, Shoplifting
- Bad Check
- Assault & Battery
- Contempt of Court
- Trespass, Damage Property
- Failure to Appear
- Embezzlement, Welfare Fraud
- Enter Property of Another
- Contributing to the Delinquency of a Minor
- Driving on a Suspended License
- Unauthorized Use of a Credit Card
- Computer Fraud
- Carrying a Concealed Weapon
- Disorderly Conduct
- DUI, Reckless Driving
- Disobeying a Police Officer
- Giving False Info. to Obtain a Firearm
- Unauthorized Use of a Motor Vehicle
- Littering
- Sex offenses-Class 1, 2 misdemeanor
 - Non-violent felon for whom the court imposes a sentence of 12 months or less (19.2-303.3)
- Felonies with 12 months or less suspended sentence
- Deferred Proceedings

Taxpayers and victims are the "clients".

Community Criminal Justice Board

- Hon. Alvester Edmonds, Chairman*
- Hon. Darrell Hodges, Vice Chairman*
- Hon. Leslie M. Osborn*
- Hon. Robert G. Woodson, Jr.*
- Hon. Marvin H. Dunkum, Jr.*
- Hon. Ed Pennington*
- Christopher Salerno*
- Hon. Darrel W. Puckett*
- Hon. J. David Emert*
- Hon. Haywood Hamlet*
- Susan Baker*
- Ronald Roark*
- Jim Davis*
- Hon. William E. Green, Jr.*
- Charles Martin, Jr.*
- Dana Franklin*
- Susan Adams*
- Calvin S. Spencer, Jr.*
- Hon. Parker Wheeler*
- Hon. Richard Cox*
- Hon. Megan L. Clark*
- Hon. Larry J. Parrish*
- Maria H. Whitaker*
- Hon. Brad W. Nunnally*
- Ex Officio W. Wade Bartlett*

MISSION STATEMENT

Piedmont Court Services is an agency dedicated to enhancing public safety, reducing crime, reinforcing offender accountability, promoting lawful and productive lifestyles among offenders, and assisting the Courts in managing offenders by utilizing evidence-based practices and principles and establishing collaborative community partnerships in order to promote offender self-efficacy and to reduce recidivism.

EVIDENCE-BASED PRACTICES

Offenders Are Held Accountable. Evidence-based organizations are not soft on crime. They expect offenders to be active participants in treatment and work to reduce risk. They respond swiftly, certainly and appropriately to violations; however, they also reinforce and reward positive behavior change to increase the likelihood that the new behavior will continue.

Piedmont Court Services Staff:

- Director:** *Renée Trent Maxey*
- Probation Officers:**
 - Thomas A. Mays, Jr*
 - Rachel Stahlman*
 - Christopher Riviere*
- Office Manager:** *Connie A. Stimpson*
- Rebecca H. Staton*
- Zachary Ayoub*



PIEDMONT COURT SERVICES
 1012-G West Third Street
 Farmville, Virginia 23901
 Office: (434) 392-8161 Fax: (434) 392-7503
 E-Mail Address: pcs@localprobation.net
www.co.prince-edward.va.us

"Celebrating 35 years of public safety and service"
 (since 1983)

Comprehensive Community Corrections Act (CCCA)
 for Local-Responsible Offenders
 Local Probation Supervision



Internship opportunities available through Piedmont Court Services

Serving the Circuit, General District and the Juvenile & Domestic Relations courts (adult offenders) in the counties of Amelia, Appomattox, Buckingham, Charlotte, Cumberland, Lunenburg, Nottoway, Powhatan and Prince Edward.

GENERAL PURPOSE:

1. To allow individual cities, counties, or combinations thereof greater flexibility and involvement in responding to the problem of crime in their communities;
 2. To provide more effective protection of society and to promote efficiency and economy in the delivery of correctional services;
 3. To provide increased opportunities for offenders to make restitution to victims of crime through financial reimbursement or community service;
 4. To permit cities, counties, or combinations thereof to operate and utilize local community-based probation services specifically designed to meet the rehabilitative needs of selected offenders; and
 5. To provide appropriate post-sentencing alternatives in localities for certain offenders with the goal of reducing the incidence of repeat offenders.
- The program is unique in that the local government, the judiciary, human services professionals, and citizens develop program alternatives that are appropriate for their community and meet special needs of the diverted offender.

DEFINITION:

This community-based probation program is a result of the Comprehensive Community Corrections Act for Local Responsible Offenders (Code of Va., 19.2-303, 19.2-303.2, 19.2-303.3, 9.1-173-183). This Act authorized the Director of the Department of Criminal Justice Services to provide direct funding to counties and cities to develop, establish, and maintain programs for the purpose of providing the judicial system with sentencing alternatives for adult misdemeanant and felon non-violent offenders.

COMMUNITY SERVICE SITES INCLUDE:

- Amelia County Administrator
- Amelia County Volunteer Fire Department
- Amelia Christmas Mother's Committee
- The American Civil War Museum - Appomattox
- Appomattox County Building & Grounds
- Area Rehabbers Club
- Bacon District Volunteer Fire Department
- Bear Creek Lake State Park
- Buckingham Parks & Recreation
- Cartersville Rescue Squad
- Charlotte County Sheriff's Department
- COPPC Thrift Store, New Canton
- County of Powhatan Convenience Center
- Crewe Police Department
- Cumberland Co. Sheriff's Dept.
- Cumberland Volunteer Fire Dept.
- F.A.C.E.S.
- Goodwill Industries- Farmville, Blackstone, Powhatan
- Holiday Lake State Park
- Jetersville Ruritan Club
- Longwood Printing
- Meherrin Volunteer Fire & Rescue
- Phenix Volunteer Fire Department
- Salvation Army
- Southside S.P.C.A.
- Southside Virginia Community College
- Towns of Blackstone, Burkeville, Drakes Branch
- TPCC
- Twin Lakes State Park
- White Bird Appaloosa Horse Rescue

FISCAL YEAR 2016-17:

Community Service: Offenders performed 15,940 hours of community service in FY17-18. At the minimum wage of \$7.25 per hour, \$115,565. worth of free labor was performed.

Restitution: While under Piedmont Court Services' supervision in FY17-18, offenders paid \$8,291.36 in restitution owed to victims.

SERVICES OFFERED INCLUDE:

- ✓ local probation supervision of adult misdemeanant & felon non-violent offenders
- ✓ random drug/alcohol testing
- ✓ referrals for substance abuse education & treatment
- ✓ referrals for domestic relations & mental health counseling
- ✓ literacy and GED referrals
- ✓ referrals for employment and life skills training
- ✓ community service assignments
- ✓ referrals for anger management, parenting counseling
- ✓ substance abuse screenings and assessments
- ✓ visits to men's & women's prisons - Lunenburg Correctional Center & VA Correctional Center for Women.
- ✓ referrals for sex offender counseling
- ✓ Cognitive Behavior (in-house) Classes: Shoplifting Prevention, Parenting & Life Skills: Financial Mgt./Job Seeking Skills
- ✓ Risk assessments, Case Plans

SENTENCING:

Sentencing to be in accordance with 19.2-303 - 19.2-303.3 of the Code of Virginia.

ELIGIBILITY:

- 18 years old or considered an adult at the time of conviction/disposition.
- Offenders convicted of a misdemeanor or non-violent felony for whom the court imposes a sentence of 12 months or less and who may require less than institutional custody.
- Deferred Judgment Cases: All Class 1 & 2 misdemeanors and non-violent felonies.

All or part of any sentence imposed may be suspended conditioned upon the defendant's completion of the community-based probation program. **Offenders are required to pay a supervision fee.**

Non-violent Felony Defined

19.2-297.1 provides for the definition of violent felony offenses - all others would be considered non-violent. Only felons sentenced to 12 months or less can be placed on local probation supervision.



Comprehensive Community Corrections
Local Probation

Annual Report

July 1, 2017 – June 30, 2018

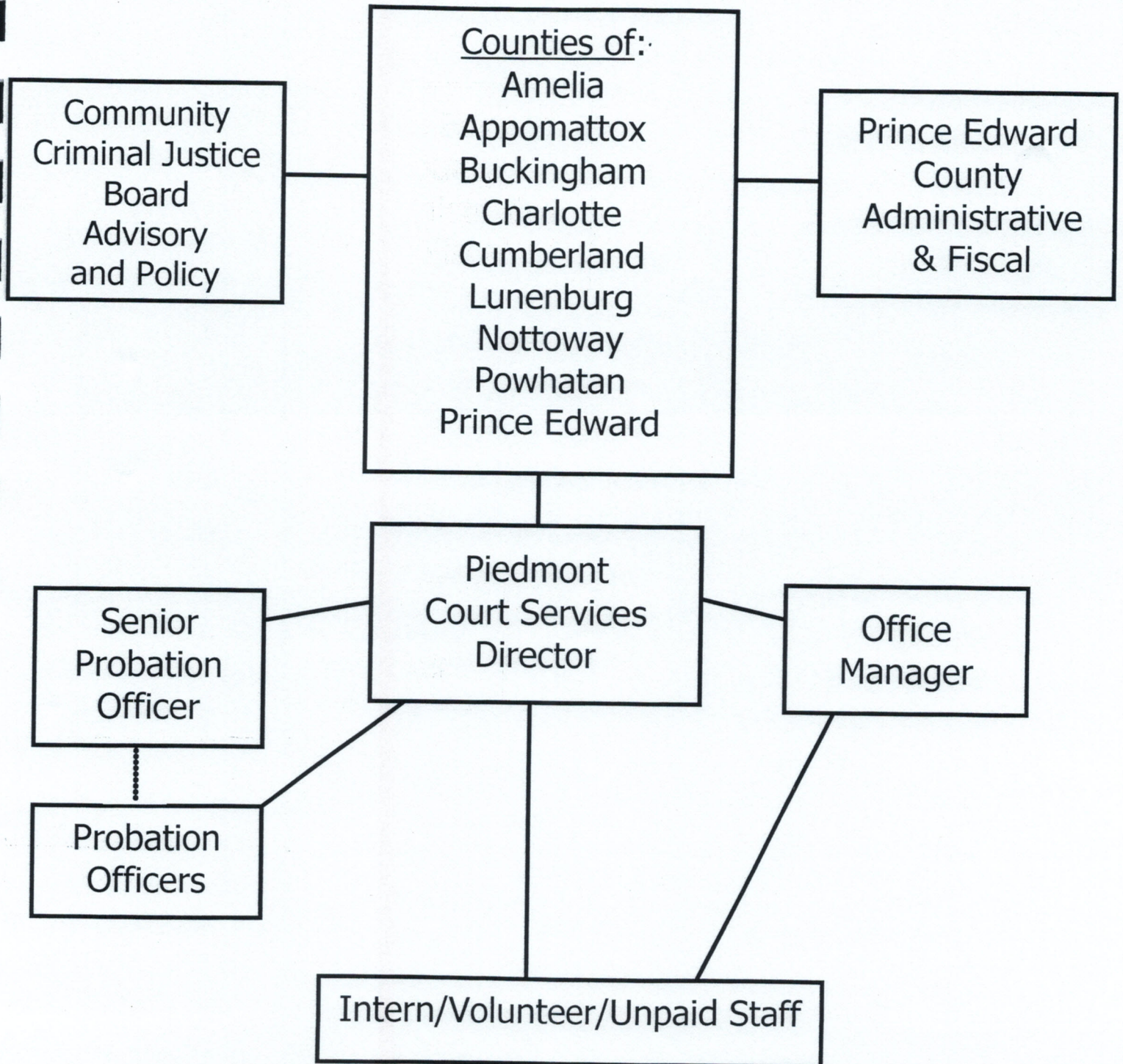
“Celebrating 35 years of Public Safety and Service”
Since 1983

Prepared by:

Renée Trent Maxey, Director
Zachary Ayoub, Rebecca Staton, Probation Officers
Connie A. Stimpson, Office Manager

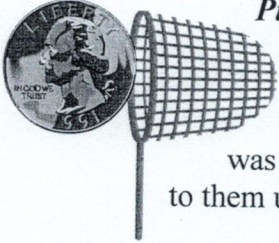
Organizational Chart

Organizational Chart which illustrates the relationship between the local government(s) and agency involved:



ACCOMPLISHMENTS

Offenders are required to give back to society by performing community service for public non-profit agencies, by repaying their victims with financial restitution, and by paying in full their court cost obligations. These accomplishments, also, are to help the offender develop a greater sense of responsibility.



Piedmont Court Services' accomplishments for FY17-18 include having facilitated **\$8,291.36** in restitution payments from offenders. Per DCJS' June 2017 statewide merged monthly report, there are 37 local probation agencies statewide, serving 127 of 133 localities. We were unable to confirm with DCJS the amount of restitution that was collected statewide in FY17-18 as, per DCJS on 9-4-18, the annual data is not available to them until the end of Sept. 2018.

During FY17-18, *Piedmont Court Services* placed offenders at community service worksites who performed a total of **15,940 community service hours**. This number of hours, based on the \$7.25 minimum wage rate, is equivalent to \$115,565.00 in taxpayer dollars. We were unable to confirm with DCJS the number of community service hours performed statewide by offenders in FY17-18 as, per DCJS on 9-4-18, the annual data is not available to them until the end of Sept. 2018. The DCJS "Comprehensive Community Corrections Act and Pretrial Services Act Annual Report" has not been produced for the past few years, per the Department of Criminal Justice Services in August 2018.

Debt Project: July 1, 2017—June 30, 2018

Piedmont Court Services voluntarily instituted the Debt Project to collect outstanding supervision and intervention and drug test fees. Postcards are sent to the offenders at a postage rate of \$0.38 per postcard. The funds received from this project are spent on budget line items, i.e., office supplies, rent, utilities. The total amount of funds collected in FY17-18 was \$1,771.49. Below is a breakdown of the number of cards mailed, cost of postage and the amount of money received. The funds received from this project greatly exceeded the cost of postage and resulted in Piedmont Court Services collecting \$1,510.05.

Supervision & Intervention Fees:

634 postcards mailed X \$0.38 = \$240.92

Total money received: \$1,678.00

- \$240.92 (cost of postage)
= \$1,437.08

Drug Test Fees:

54 postcards mailed X \$0.38 = \$20.52

Total money received: \$93.49

- \$20.52 (cost of postage)
= \$72.97

Total Money Received Minus Cost of Postage: \$1,510.05

PROGRAM SUCCESS MEASURED

One measure of success is determined by comparing the number of offenders successfully completing the program to the total number of cases closed. This is generally referred to as the "success rate". The success rate for Piedmont Court Services for FY17-18 was 73%.

SUCCESS RATE CHART

for FY17-18 by Month and Year

This rate is determined by using DCJS' formula for calculating an agency's success rate.

MONTH	CLOSURES	SUCCESSFUL CLOSURES	PERCENT SUCCESSFUL
July 2017	43	34	79%
August 2017	59	46	78%
September 2017	66	49	74%
October 2017	56	35	62%
November 2017	46	42	91%
December 2017	47	27	57%
January 2018	49	34	69%
February 2018	51	38	74%
March 2018	49	37	75%
April 2018	47	35	74%
May 2018	67	44	66%
June 2018	52	44	85%
ANNUAL	632	465	73%

The number of cases supervised by each Probation Officer on June 30, 2018 is shown below. Monitored cases are not included.

Mays	1 felon	48 misdemeanants
Staton	9 felons	92 misdemeanants
Herndon	1 felon	73 misdemeanants
Stahlman	1 felon	73 misdemeanants
Ayoub	15 felon	55 misdemeanants
Riviere	0 felon	39 misdemeanants
TOTAL	27 felons	380 misdemeanants

In addition, 0 monitored misdemeanants were being supervised by Probation Officers on June 30, 2018. "Monitored" offenders are those who are placed by courts within the nine (9) counties served by Piedmont Court Services, but who either live out of state, in an area not served by the Comprehensive Community Corrections Act, or do not meet the eligibility criteria for local probation supervision.

Planning Update

BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN
Election District 4

Frank W. Bacon, VICE-CHAIRMAN
Election District 3

T. Wayne Hoover
Election District 1

Mike Hankins
Election District 2

Edward Pennington
Election District 5

Alvester L. Edmonds
Election District 6

Robert G. Zava
Election District 7



Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

MEMO

TO: Lunenburg County Board of Supervisors

CC: Tracy Gee, County Administrator

FROM: Glenn Millican

DATE: 12.06.2018

Subject: Monthly Activity Report

Activities for the month of November 2018 include the following:

- Administration of conditional use permit applications.
- Attendance at Lunenburg Chamber of Commerce meetings.
- Various meetings with Hexagon Energy, LLC in application for conditional use permit to construct a solar facility in an industrial area near Kenbridge.
- Continued to work on zoning ordinance modernization and conceptual development of a rural enterprise zone to provide special provisions to encourage new business formations in the county.
- Meeting with town managers and representatives of VDHC regarding grants.
- Revision of applications for zoning, conditional use permits to bring them into conformance with existing ordinances
- Develop site plan requirement criteria to clarify details of site plan requirements per existing zoning ordinance.
- Various other meetings and administrative duties.

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November 28, 2018

Mr. Charles R. Slayton, Chairman
Lunenburg County Board of Supervisors
Lunenburg, Virginia 23952

Re: Request for Zoning Ordinance Amendment
Pursuant to Section 3.18 LCZO

Dear Chairman Slayton.

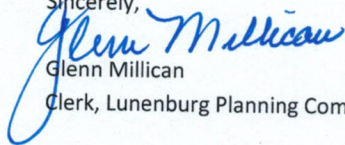
The Planning Commission of Lunenburg County has determined that a need exist to amend our Zoning Ordinance to include the provision allowing 'Group homes' as a conditional use in A-1 Agricultural District. The definition of 'Group homes' currently exists in the ordinance; however, they are not included in the district uses.

To correct the situation an advertised public hearing must be held, and action taken by the Planning Commission and the Board of Supervisors.

The Planning Commission would appreciate your concurrence in setting a public hearing before the Planning Commission for January 15, 2019.

Your support in this matter would be greatly appreciated.

Sincerely,


Glenn Millican
Clerk, Lunenburg Planning Commission

c: Ms. Tracy Gee
County Administrator



SHIP WITH

The Counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

CRC November 2018 Items of Interest

New Ventures

- CRC staff assisted the Ward Burton Wildlife Foundation (WBWF) to apply for funding from the Coca-Cola Foundation to expand their educational outreach program.
- CRC staff assisted STEPS, Inc. in applying for a VHDA Community Impact Grant to develop an Affordable Housing Strategic Plan for Prince Edward County.
- CRC staff assisted the Town of Drakes Branch in submitting a Pre-Disaster Mitigation Grant to VDEM. Funding would be utilized towards the cost of a new Municipal Building (including fire department).
- CRC staff are assisting Kenbridge, Victoria & Lunenburg in developing a VHDA Community Impact Grant for possible funding of a Housing Needs Study.
- CRC staff are working with Buckingham Branch Railroad to provide support for a potential Inland Port project.
- CRC staff are working with the Town of Drakes Branch to assess damages from the flooding of Hurricane Michael to seek federal funding from FEMA if available by a Presidential Disaster Declaration.
- Next CRC Meeting date--**Wednesday, December 19, 2018 at 9:30 a.m.** The CRC will be meeting at the Farmville Library, Conference Room (1303 West Third St). The meetings are joint meetings with the County Administrators.

Activity

- CRC Executive Director attended VDOT Public Input Meeting in Lynchburg to provide comments in support of local projects in the region on November 19th.
- CRC Executive Director, along with Directors from other Planning Districts and the new Executive Director of the Virginia Association of Planning Districts, met with VDOT Commissioner, Stephen Brich and the Director of the Virginia Department of Rail and Public Transportation, Jennifer Mitchell to discuss Planning District service on November 26th.
- CRC staff continue to provide funding source information and assistance to County School systems.
- Regional Emergency Planning Activities – CRC staff have drafted Debris Management Plans for Amelia, Buckingham and Charlotte and are currently collecting data to begin Lunenburg Draft.
- The CRC Comprehensive Economic Development Strategy (CEDS) Committee met on November 19th to view a presentation from the consultant on the SWOT analysis, Vision Statement and Strategic Goals and discuss Economic Development Objectives and Specific Projects. Localities have been asked to provide feedback as well.
- The CRC submitted final revisions of the CRC region's data for the development of the DEQ Chesapeake Bay Watershed Implementation Plan, Phase III to DEQ.
- Town of Charlotte Court House Evergreen Road Sidewalk Project -A Surveyor is conducting surveys of the property in the project area in order to seek VDOT approved donation of easements.
- AMT has presented the final Draft of the Drakes Branch Flood Protection Study to the Town & CRC for final comments and revisions.
- CRC staff assisted Amelia County in reviewing and posting a RFP advertisement to eVA for engineering service for the funded Amelia Water Improvement Project.
- CRC staff are assisting the Town of Phenix in coordinating with the Engineer and the VDH to move forward the VDH funded Phenix Water System Improvement Project.
- CRC staff facilitated a Community Meeting to gather input for the Keysville Comprehensive Plan Update on November 15th.
- Dillwyn CDBG Housing Rehabilitation Project – Two houses will be put out for bid on November 28th.

ADMINISTRATOR'S UPDATE

-- **As necessary**

Board of Supervisors December Meeting - 12/13/18

County Administrator's Monthly Report

Events in November:

November 2 - Virginia's Crossroads meeting - Brunswick Byways Visitor Center

November 6 - Regional Economic Development Summit - SEC - Longwood

November 7 - meet w/ Cheryl Blow re: CSA reports

November 8 - phone conference w/ F. Rennie & J. Tuck re: cell towers

November 11-13 -- VACo Conference - The Homestead, Bath, VA

November 12 - Office closed for Veteran's Day (observed)

November 15 & 16 - 4-H Interview Contest at CHS

November 19 - CEDS Committee meeting w/ CRC - Longwood

November 19 - VDOT conference call re: CRIEHT Grant - Farmville

November 21 - Office closed at noon

November 22-23 - Office closed for Thanksgiving holiday

November 27 - Interviews for DSS Benefits Specialist

November 27 - Town and County team meeting

November 27 - Solar Facility planning meeting

November 30 - School Tour w/ Legislators - LCPS schools

Administration

- Attended the annual VACo Conference with Supervisors Bacon, Edmonds, Hoover, Pennington, and Slayton. Attended sessions on education and workforce initiatives, taxation, and economic growth.
- Dillon Robinson of Lunenburg 4-H sponsored an interview contest. Supervisors Pennington, Edmonds, Slayton, and I served as panelists in interviews with students at CHS.
- Participated in meeting with both Town Managers and Glenn Millican to discuss county-wide projects.

Airport

- We received our non-provisional license.
- The Virginia Aviation Board approved the funding plan for Rural Runway Rehabilitation funding! Lunenburg will need to apply for those funds and request engineering services to start the construction planning for the project.

Animal Control -

- Ray raised approximately \$9,000 thus far with his Ruff N It campaign on Thanksgiving.

Budget & Finance -

- Worked with Treasurer's Office and RFCA to complete final audit tasks and certified audit.

Building Inspection/Zoning -

- Jamie attended the quarterly Building Official's forum in Richmond.

Building & Grounds -

- Several heating unit issues have come up, but none required significant repair costs.

Community/Economic Development/Planning -

- Attended Virginia's Crossroads meeting at the Brunswick Byways Visitor Center, which is an impressive tourism asset for Brunswick County, just off of Route 58.
- Working on trying to move the Civil Rights in Education Heritage Trail (CRIEHT) Grant to an

- in-house VDOT project rather than a federal reimbursement program to expedite completion.
- Working with towns and Glenn to move the BEE Grant with DHCD forward.
- Attended Economic Development Summit with other County leaders in the region, hosted by Southside Electric Cooperative, at Longwood University.
- Attended Commonwealth Economic Development Strategy meeting (other reps are James Abernathy, Robyn Fowler, and Mike Hankins for Lunenburg) at Longwood University.
- Participated in meeting with Frank Rennie, Buck Tharpe, Claudia Daniel, and Glenn Millican to discuss solar facilities and plan for conditions required.

Emergency Services/Law Enforcement -

- No updates to report.

Piedmont Regional Jail Authority -

- Jail Board is still negotiating the medical contract costs with the new provider. We will see a significant increase in our annual contribution due to the changes.
- The Jail is now released from the court ordered monitoring from the Department of Justice. This will save the Jail approximately \$40,000 per year in fees for the monitor.

School -

- Participated (with Supervisor Hankins and others) in the Legislative Tour of Lunenburg County Public Schools with Delegate Wright and Senator Ruff. It was a pleasant tour which highlighted our students and their needs.

Social Services and/or CSA-

- The Office of Comprehensive Services' State Executive Council will review the County's request to extend repayment of funds to a period of five years at their meeting.
- Worked with Cheryl Blow to review expenditures and pool reports for CSA.
- Sat on the interview panel for the Benefits Program Specialist position while Dotty was out on bereavement after losing her father the day before.

Solid Waste -

- Reaching out to Meridian Waste to set up a meeting to discuss the Host Agreement.
- Requested a host fee increase from RWG5, LLC. We will discuss at the meeting.

UPCOMING dates of interest:

December 12 - County Administration Christmas Social at noon

December 13 - Board of Supervisors meeting

December 14 - Tracy STO for Wyatt's appointment

December 19- January 2 - Schools Closed

December 24-25- Office Closed for Christmas holiday

December 26-28 - Tracy PTO

January 1-2 - Office Closed for New Year's holiday

ROTARY Four-Way Test:

1. Is it the TRUTH?
2. Is it FAIR to all concerned?
3. Will it BUILD GOODWILL and BETTER FRIENDSHIPS?
4. Will it be BENEFICIAL to all concerned?

"Do not boast about tomorrow, for you do not know what a day may bring forth." (Proverbs 27:1)